



## Position

Assistant Coach, First Tee - Jersey Shore (part-time, at-will, seasonal)

## First Tee Overview

First Tee - Jersey Shore is a **junior golf program** with a focus on **introductory and beginner access to golf**. We create experiences through golf that **build character** to empower kids through a lifetime of new challenges and continuous personal growth. We provide **additional pathways** and support for young golfers to **advance in their golf journeys** outside of First Tee.

## Job Summary and Details

**First Tee Assistant Coaches** are responsible for **assisting First Tee Lead Coaches** in the active delivery of First Tee curriculum for a wide variety of kids and/or organizations across multiple locations in Monmouth and Ocean counties. All coaches begin as Assistant Coaches with the **pathway of becoming a Lead Coach** within one year.

## Coaching Duties and Responsibilities:

- Demonstrate proficiency in **basic concepts of golf** and the **ability to teach others**
- Demonstrate proficiency in delivery of the **First Tee curriculum** after training
- Demonstrate **patience and understanding** for children who have little to no golf experience
- Understand and use all **required technology tools** (digital apps, software platforms)
- Arrive at least **30 minutes prior to class** and remain at least **30 minutes after** for clean up
- Maintain a **professional and cordial attitude** towards co-workers, participants and parents
- Assist in the **setup of equipment** and teaching aids as directed
- Assist the **cleanup and storage** of equipment and teaching aids
- Assist Lead Coach in the **delivery of First Tee curriculum** as directed
- Assist Lead Coach to provide a **safe environment for kids and adults** in all areas and following all chapter risk management policies and procedures

## Mandatory Attendance Requirements:

- Attend **all classes, clinics and/or special events** as scheduled and assigned
- **Request unpaid time off as per chapter procedure** and inform Lead Coach and/or designated First Tee program staff member of anticipated absences
- Absences without **prior approval or notice, and lateness without reasonable explanation, are grounds for dismissal.**
- Attend and participate in **scheduled coach meetings** and trainings

## Experience & Requirements

- Excellent **knowledge of the game of golf** (rules, skills, etiquette) & adequate **personal golf skills**
- Prior experience **coaching youth sports** strongly preferred
- Knowledge and understanding of **First Tee program mission & purpose** required
- Previous experience working with **youth in a classroom, camp** or similar preferred
- Candidate **must be 18 or older**
- Candidate must **complete safety compliance training & pass a background check** prior to final hire

## To Apply

This position has a rolling deadline. First Tee - Jersey Shore has the right to accelerate or extend a closing date of this position at any time.

## Salary Range and Details

- **Part-time, at-will, seasonal** (April - end of October/beginning of November)
- Sporadic **trainings & meetings during off-season** (remote and in-person)
- Hourly compensation **\$17.00 per hour** for all new Assistant Coaches
- Candidate is responsible for **transportation to and from program sites**
- As a **part-time, at-will, annual seasonal position** this role is **not eligible for overtime, PTO or benefits**

## Equal Employment Opportunity Statement:

First Tee - Jersey Shore is an equal opportunity employer, valuing diversity and inclusion. Our policy is to comply with all federal and/or state laws regarding equal employment opportunity as they relate to employees and applicants for employment. Accordingly, personnel decisions are made without regard to race, creed, color, religion, national origin, age, sex, disability, marital status, sexual preference or veteran status.